



**Republic of the Philippines**  
**Department of Education**  
 REGION IV- A CALABARZON  
 CITY SCHOOLS DIVISION OF CITY OF TAYABAS

**REQUEST FOR QUOTATION (RFQ)**

<b>Name of Company</b>	Date: <b>October 14, 2025</b>
	RFQ No.: <b>2025-10-185</b>
	PR No.: <b>2025-10-0185</b>
	ABC: <b>P 108,000.00</b>
<b>Complete Company Address</b>	PHILGEPS Ref. No.: <b>12496888</b>

**To Whom It May Concern:**

Please quote your lowest price/s on the lot or item/s below, subject to General Conditions indicated herein, stating the shortest time of delivery and submit your quotation duly signed by your official representative not later than **October 20, 2025** at **9:00 am** to the address listed above.

**GENERAL CONDITIONS**

- All entries must be typewritten and legible;
- Bidders must submit the following eligibility requirements:
  - PHILGEPS Registration Certificate
  - DTI or SEC
  - Mayor's/Business Permit
  - Income/Business Tax Clearance
- Place this RFQ in a sealed envelope and type the following details on the face of the envelope:
 

**Your Company Name**  
**RFQ No.: 2025-10-185**  
**PR No.: 2025-10-0185**  
**PHILGEPS Reference No.: 12496888**
- Delivery period must be at least within **seven (7) calendar days** upon receipt of the **Notice of Award** (indicated the days of delivery in the Bidder's Certificate)
- Item/s delivered must have **warranties** for unit replacements, parts, labor or other services;
- Price validity shall be for a period of three (3) months;
- Quoted prices must be inclusive of taxes, and other charges or fees and shall not exceed the Approved Budget for the Contract
- Transaction with City School Division of Tayabas shall mean compliance by the winning bidder with the bid and delivery
- Failure to comply with these conditions shall mean disqualification of your bid proposal.

**HERBERT D. PEREZ**  
BAC Chairperson

PLEASE QUOTE: <b>PER LOT / PER ITEM</b>				<b>SUPPLIER/CONTRACTOR/CONSULTANT'S PROPOSAL BOX</b>			
<b>ITEM NO.</b>	<b>ITEM DESCRIPTION</b> (Item Name & Technical Specifications)	<b>QTY.</b>	<b>UNIT</b>	<b>FINANCIAL PROPOSAL</b> (Indicate the Price Offer)		<b>TECHNICAL PROPOSAL</b> (Indicate Brand/ Model Offer)	
<b>Request For Quotation for the Supply and Delivery of Foods for the Division Upskilling of EPP/TLE Teachers (Activity Request#AR-2025-SARO-CID-PRO-012)</b>				<b>Unit Price</b>	<b>Total Price</b>	<b>Yes</b>	<b>No</b>
1	Day 1 - Snacks AM Pansit Lucban, Puto, Bottled Water	50	pax				
2	Day 1 - Lunch Rice, Pork Hamonado, Teriyaki Chicken, Buko salad	50	pax				
3	Day 1 - Snacks PM Burger with Fries, Four season juice in can	50	pax				
4	Day 2 - Snacks PM Congee with Chicken Flakes and Egg, toasted bread, bottled water	50	pax				
5	Day 2 - Lunch Rice, Baby Back ribs, Vegetable Kare Kare, Minanok, Sweetened Banana	50	pax				
6	Day 2 - Snacks AM Canton Sotanghon, Fried saba, juice in can	50	pax				
7	Day 3 - Snacks AM Puto Pao w/ salted egg, Baked mac, pineapple juice in can	50	pax				
8	Day 3 - Lunch Rice, Pork and Chicken Adobo, Chopsuey, Coffee jelly	50	pax				

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<b>Request For Quotation for the Supply and Delivery of Foods for the Division Upskilling of EPP/TLE Teachers (Activity Request#AR-2025-SARO-CID-PRO-012)</b>				<b>Unit Price</b>	<b>Total Price</b>	<b>Yes</b>	<b>No</b>
9	Day 3 - Snacks PM Bibingka, Palabok, Sago Gulaman	50	pax				
10	Day 4 - Snacks AM Dinuguan, Puto, Juice in can	50	pax				
11	Day 4 - Lunch Relyenong Bangus, Ginisang Repolyo with giniling, Fried Chicken, Rice, Banana	50	pax				
12	Day 4 - Snacks PM Cheese Burger with french fries, bottled water	50	pax				
	INCLUSION: *Food deliver, unlimited flowing coffee with sugar and creamer, chocolate drink, and water dispenser, Buffer for 3 persons (for top management)						
<b>TOTAL</b>							
Date of Event		<b>October 28-31, 2025</b>					
Purpose		<b>Supply and Delivery of Foods for the Division Upskilling of EPP/TLE Teachers</b>					

**SUPPLIER/CONTRACTOR/CONSULTANTS CERTIFICATION**

After having carefully read and accepted your General Conditions, I/We quote you on the item/s at price/s noted above for immediate delivery and shipment which can be made in \_\_\_\_\_ days from receipts of the Notice of Award.

**CANVASSER'S CERTIFICATION**

This is to certify that I have full knowledge, authority and responsibility in distributing and/or collecting the Request for Quotation (RFQ) in accordance to the guidelines in securing prices for the City Schools Division of Tayabas.

\_\_\_\_\_  
Authorized Representative

\_\_\_\_\_  
Signature over Printed Name

\_\_\_\_\_  
Company Tel./Fax/Mobile No.

\_\_\_\_\_  
Company Tax Identification No. (TIN)

\_\_\_\_\_  
Date